

SPORTS AUTHORITY OF ANDHRA PRADESH
APPOINTMENT OF YOUNG POST GRADUATES



DEPARTMENT OF SPORTS
GOVERNMENT OF ANDHRA PRADESH

1. INTRODUCTION

The Government of Andhra Pradesh has embarked on **'AP State Sports Sunrise Model'** and intends to make this an example for entire nation to emulate to improve participation thereby enhance performance. The Sunrise model is focused not only on Infrastructure Development across 175 Assembly constituencies of the state but also on supporting this infrastructure with right set of people (Coaches, Support Staff) and processes using suitable technological tools.

In view of the above, the Government has taken up initiative to invite people of the State to play their roles and provide their collaborative support in shaping this vision. Through their active involvement, all the citizens in this state are guaranteeing for themselves a healthy and a happy life. The Government of Andhra Pradesh desires to enable surely each citizen to move up on a Happiness Index to lead a cherished life. This goal of scaling happiness index for every citizen of the state is the hall-mark of this policy.

The Sports Authority of Andhra Pradesh (SAAP) is an apex body for promotion of sports in the State of Andhra Pradesh. SAAP implements various sports development programs, schemes of Govt. of India/Sports Authority of India, and engages in construction/maintenance of sports stadiums across the state. SAAP is currently playing a pivotal role in various strategic initiatives for the state and expanding its team to deliver its mandate.

In this connection, to implement the policy and to reach the intended goals, SAAP require young, talented professionals at its head quarters and willing to appoint two young post graduates holding a degree from IIM or MS (Sports and Health Science) or post graduates in sports management from a recognized university on one year contract basis.

The Department is now inviting applications from post graduates from IIM or MS (Sports and Health Science) or post graduates in sports management from a recognized university. The appointed candidate provides an opportunity to shape the sports policy in the newly-formed state.

Invitation of applications from young post graduates from IIM or MS (Sports and Health Science) or post graduates in sports management from a recognized university

Personnel scope and requirements

The detailed Terms of Reference along with the Scope of Work including eligibility criteria & required qualifications to appoint young post graduates is given in the Annexure.

General terms:

- All communications for the proposed post will be issued in English Language only.
- Applications submitted by fax, telex, or telegram shall not be entertained and shall be rejected; the appropriate mode of submission is through registered post /speed post on or before 14.12.2018.
- The applicant will be selected based on his general management ability.
- The selected candidate will have to sign an agreement with the authority.
- The application of candidates shall be valid for period of 90 days from the last date of submission of applications.
- No applicant shall submit more than one application for the said post.
- The applicant shall be responsible for all costs associated with the preparation of their application and their participation and selection process, visits to SAAP, etc.
- Not with standing anything contain in this document, SAAP reserves the right to accept or reject any application and to annul the selection process and reject all applications
 - ❖ At any time without any liability or any obligation for such acceptance, rejection or cancellation.
 - ❖ At any time, a material miss representation is made or uncovered.
 - ❖ When the application does not provide, within the time specified by SAAP, they additional information sought by SAAP in evaluation of the application.

Person specification:

- The candidates awaiting the degree may also apply.
- Should have post graduation from IIM or MS (Sports & Health Science) or post graduate in sports management.
- Candidates attending the final semester are also eligible.
- Proven ability to perform broad range of specialise activities related to Sports and its management.

- Should have good management skills and communications with clients.
- Must possess good IT skills.
- Knowledge of State level and national level Sports activities is a plus point.
- Ability to work under pressure and handle multiple activities concurrently.
- Excellent fluency in Sports and written English.
- Working knowledge of Hindi would be an advantage.

Reporting and location:

The appointed candidate shall report to Vice Chairman and Managing Director, SAAP. The base location of appointed candidate shall be Vijayawada and shall be required to take frequent trips to other locations within the country when ever required and shall be entitle for Travel Allowance and Dearness Allowance for official trips undertaken outside of the base location.

Support from SAAP:

The appointed candidate shall be extended full support from SAAP through its designated representatives, regarding access to basic available data and information related to execution of the scope of work. However, it is sole responsibility of the appointed candidate to contact internal and external stakeholders as may be required, gather the necessary information, synthesize and analyze it as well as prepare all deliverables/extend support as required from time to time. All data, working documents and deliverables shall solely be the property of SAAP.

Period of Consultancy:

The appointed candidate will be initially for a period of one year with the possibility of renewal subject to work requirements and satisfactory performance of the candidate.

Remuneration:

The appointed candidate shall be eligible for monthly remuneration of **Rs.75,000/- including all perks.** The appointed candidate shall raise monthly invoices for payment of the monthly remuneration. The payment shall be made by SAAP by cheque or by means of transfer of funds into the bank account of the appointed candidate within a period of 15 days. Deductions such as Tax deducted at Source (TDS) shall be deducted by SAAP as per applicable Income Tax rules. All other expenses connected to outstation travel shall be provided for or reimbursed by SAAP.

Submission of application:

Interested individuals must provide information strictly as per the format provided in the Annexure. The completed application should be sent either by registered post or speed post to the below address on or **before 14.12.2018.**

Vice Chairman and Managing Director
Sports Authority of Andhra Pradesh
I.G.M.C Stadium, Labbipet,
Bundar Road, Vijayawada-S200 1 0
Email: saapitdept@apsports. in
Telephone : 0866-2499 699

Failure to submit the application before the aforesaid date shall result in Disqualification of the same.

Evaluation and selection:

The candidate will be evaluated and selected based on the depth of his knowledge in management, IT and its related activities (for which additional weightage shall be provided). A list of preferred candidates shall be invited for an interview. Following the interview, SAAP shall select the most suitable candidate. The decision of SAAP in selection of the candidate shall be final and binding.

Enquiry:

Interested candidates who wish to clarify certain aspects or procure more information may do so via email to the email address provided above. SAAP does not guarantee providing responses to all queries received.

ANNEXURE – I:

Scope of services of Sports Associate Consultant:

1.1 Innovation

- Evolve a strategy to improve sports from grass root level.
- Create revenue development models for self sustainability of stadiums and other infrastructure.
- Work on the proposed AP Sports Policy and assist in building an action plan.
- Identify possible strategies in implementing the sports policy.

1.2 Corporate Social Responsibility (CSR) Funding:

- Strengthen the CSR Desks at Sports Authority of Andhra Pradesh to attract CSR Funding towards sports activities.
- Develop sports specific-projects related to infrastructure up gradation.
- Identify suitable corporate partners and pitch Government projects for CSR funding

1.3 Kreedha Vikas Kendra's(KVK):

- Visiting the sites of KVK's and prepare feasibility report.
- Helping officials in site alienation
- Studying and suggesting the Implementation methodology.
- Study of Design parameters

1.4 SAAP Leagues(6 Disciplines):

- Forming of Clubs and making strategies.
- Getting International sports events to AP through world sports federations like Asian Volleyball, Asian Athletic meet, World University games, World school games etc.,
- Gaining Encouragement at local level
- Formulate ways to make the leagues self sustainable with the help of CSR Funding and Local sponsors

1.5 In School Training:

- Formulating implementation methodology and monitoring techniques. o Use IT tools to analyze the sports activities like athlete performance, competitions etc., and present feasible solutions for performance improvement.

1.6 AP Sports Policy Implementation (Phase Wise):

- Preparation of implementation strategies.
- Preparation of schedules for phase wise implementation.
- Work on creating Self sustainable models.
- Help SAAP in utilising PPP mode in Stadiums and games.
- Develop and Implement Olympic Task Force participation Suggestions

1.7 Ensure maintenance of all records of SAAP related to sports activities in an organised manner.

1.8 Provide on the job training to nominated staff of SAAP in sports related activities.

1.9 Carry out any other job related duties requested by SAAP.

Annexure II:

Letter of Application

Date:

To:

Vice Chairman and Managing Director
Sports Authority of Andhra Pradesh
I.G.M.C Stadium, Labbipet,
Bundar road, Vijayawada-520010.

Sub: Application for appointment of young post graduates in Sports Authority of Andhra Pradesh

Dear Sir,

1. With reference to your advertisement, and having examined the invitation and understood their contents. I hereby submit this proposal for the said post. My proposal is unconditional and unqualified.
2. I acknowledge that SAAP will be relying on the information provided in the invitation for selection and I certify that all information provided therein is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying this proposal are true copies of their respective originals.
3. I shall make available to SAAP any additional information it may find necessary or require to supplement or authenticate the proposal.
4. I acknowledge the right of SAAP to reject the proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
5. I certify that I fulfil the qualification as sought by SAAP.
6. I also certify that the proposal is valid for a period of 90 days from the last date for submission of the application.

Yours faithfully,

Name of the Applicant:

Signature:

Date:

Address:

Mobile Number:

Email id:

Application Form for appointment of Young post graduates in Sports Authority of AP

Note: You will be contacted only if SAAP wishes to pursue this application. Please also note that All fields marked by an (*) are mandatory

1. Last Name/Surname*

First Name:

2. Telephone*

3. Address*

4. City/Town

5. State

6. Postal Code*

7. Name of the Educational Institute

8. Email address

9. Date of Birth*

10. Nationality

11. Sex* Female Male

12. Knowledge of Languages

What is your mother tongue?

| Other Languages | Read | | Write | | Speak | | Understand | |
|-----------------|--------|------------|--------|------------|--------|------------|------------|------------|
| | Easily | Not Easily | Easily | Not Easily | Easily | Not Easily | Easily | Not Easily |
| | O | O | O | O | O | O | O | O |
| | O | O | O | O | O | O | O | O |
| | O | O | O | O | O | O | O | O |

13. Education:

| Name Placed and Country | Years attended | | Degrees obtained or expected (Indicate expected date of graduation) | Main course of study |
|-------------------------|----------------|----|---|----------------------|
| | From | To | | |
| | | | | |
| | | | | |
| | | | | |

14. What are your preferred areas of work?

15. What are your objectives in undertaking the post with SAAP?
How does it fit your career plan*?

16. Please describe any previous practical experience you may have had.

Certification

I, the undersigned, certify to the best of my knowledge and belief that this CV correctly describes myself and my qualification. I understand that any wilful misstatement described herein may lead to disqualification or dismissal, if engaged.

Name:

Signature of the Applicant

Date & Place: